JW MARRIOTT
PARQ VANCOUVER

Hotel Addresses:

JW MARRIOTT PARQ VANCOUVER
39 Smithe St.
Vancouver BC, V6B 0R3
Canada

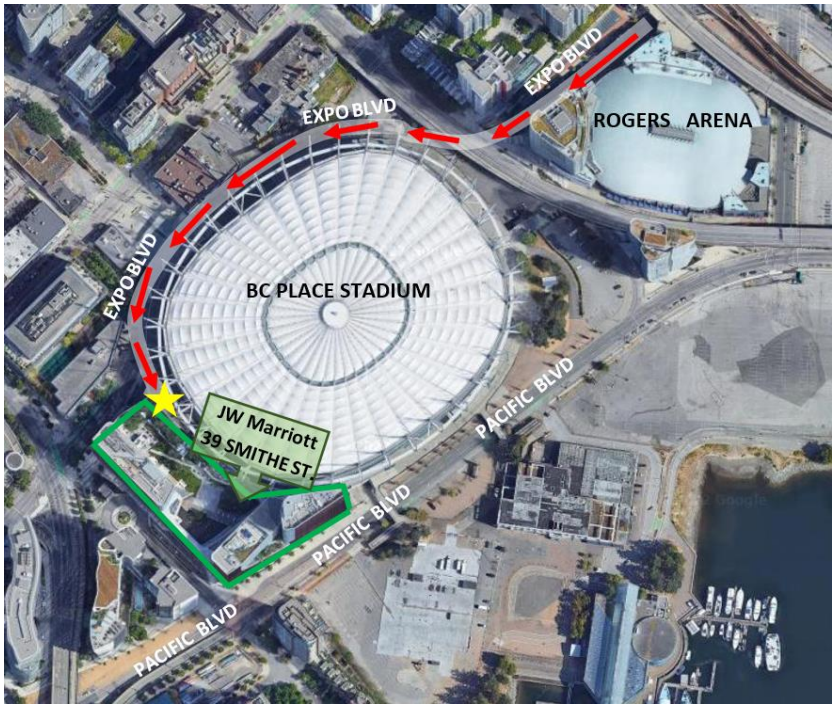
THE DOUGLAS AUTOGRAPH COLLECTION
45 Smith Street
Vancouver B.C., V6B 0R3
Canada

Before you arrive to the loading bay, please ensure that you book your loading bay with your Event Manager.

- What will you be bringing in for the conference / event?
- Size and number of vehicles for load in
- Preferred load in date and time
- Preferred load out date and time

DIRECTION TO LOADING BAY / SERVICE DRIVE

1. Travel South bound on Expo Boulevard



2. Enter on the LEFT-HAND side of Expo Boulevard before Smithe Street Intersection and stay on the LEFT side of the driveway.

JW MARRIOTT
PARQ VANCOUVER

3. Once at the loading bay entrance, please use the interncom and inform security of your group name.

4. Kindly notify the WhatsApp Group Chat of your arrival.
   If you have not been added to a WhatsApp group chat prior to arrival, this step does not apply

5. Security will be available to open the gate for your trucks/buses to enter. Please go to your designed bay that was reserved by your Event Manager.
   Loading bays MUST be booked ahead of arrival

LOADING BAY HEIGHT RESTRICTIONS:

- **Clearance height:** 4.1 m (13'6")
- **53 ft trucks:** Only permitted in Bays 3 and 5
- **Sleeper cabins:** May need to be detached and parked off-site during load-in to maintain safe traffic flow within the bay
- **Driver requirement:** A driver must remain on site or always be readily reachable by phone to reposition the vehicle if needed

JW MARRIOTT
PARQ VANCOUVER

ELEVATOR DIMENTIONS

FREIGHT ELEVATOR:
Freight Elevator needs to be booked and confirmed to utilize. Please contact your Event Manager to schedule loading bays BEFORE arriva.

- 17'7" Deep
- 7'6" Wide
- 8" High (inside the elevator)
- 6'8" high at door opening
- 7,500lbs weight load

SERVICE ELEVATORS
These elevators should are shared with our internal staff and if required, need to be freed

Douglas Service Elevators: closest to Bay 1 – 5

- Door width 48"
- Door height 84"

Internal dimensions:

- Depth 7'4"
- Width 64"
- Height 8'

JW Service Elevators: Closest to Bay 7 and Freight

- Door width 48"
- Door Height 84"

Internal dimensions:

- Depth 8'
- Width 64"
- Height 9'

JW MARRIOTT
PARQ VANCOUVER

CONFERENCE FLOOR DOOR MEASUREMENTS

- Single Doors (Fairview I-II, Stanley, Cambie, Granville, Parq Grand Ballroom F, Kitsilano D)
  - 2'11" wide
  - 8'11" height
- Double Doors (Fairview IV-V, Burrard, Parq A,B,C,D,E)
  - 5'11" wide
  - 8'11: height
- Parq Grand Ballroom Freight Airwall Entrance
  - 13'7" wide
  - 9'7" height